

## ACTIVITY REQUESTS SUBJECT TO NIH ETHICS ADVISORY COMMITTEE (NEAC) JURISDICTION

**EAC Jurisdiction:** The NEAC will review, without regard to compensation or dollar amounts, all outside activity and cash award approval paperwork submitted by employees holding the following positions: IC Directors, IC Deputy Directors, Scientific Directors, Clinical Directors, Extramural Directors, and OD Senior Staff, including all NIH Deputy, Associate and OD Office Directors. Such paperwork submitted by other NIH staff will be reviewed by the NEAC as follows: 1) lecture awards where compensation (inclusive of travel or other benefits) equals or exceeds \$2,500; 2) outside activities with biotechnology or pharmaceutical companies; 3) outside activities where total anticipated compensation exceeds \$10,000 or is expressed as a future income stream; and 4) activities for which the compensation proposed is stock, stock options, or other equity position.

**Procedure for submission:** Employees, in consultation with their Program and IC Ethics staff, should prepare all required forms and paperwork and compile all appropriate additional information that the NEAC will need in order to complete its review. Once the paperwork and additional information is compiled, and the requesting employee (and supervisor, where noted below) has signed all forms, the IC DEC shall determine whether the request is subject to the jurisdiction of the NEAC and if so, proceed as follows:

